

From Fenerbahçe University:

**FENERBAHÇE UNIVERSITY
INNOVATION AND TECHNOLOGY APPLICATION AND RESEARCH
CENTER
REGULATION**

PART ONE

Purpose, Scope, Basis and Definitions

Purpose

ARTICLE 1 - (1) Purpose of this Regulation is to set forth the principles and procedures related to objectives, fields of activity, governing bodies, duties of governing bodies and mode of operation of Fenerbahçe University Innovation and Technology Application and Research Center.

Scope

ARTICLE 2 - (1) This Regulation covers the principles and procedures related to the objectives, fields of activity, governing bodies, duties and working style of governing bodies of Fenerbahçe University Innovation and Technology Application and Research Center.

Basis

ARTICLE 3 - (1) This Regulation has been prepared based on the sub-paragraph (2) of the first paragraph of Article 7 (d) and Article 14 of the Higher Education Law No. 2547 and dated 4/11/1981.

Definitions

ARTICLE 4 – (1) The following terms included in this Regulation shall bear the following meanings;

- a) Advisory Board: Advisory Board of the Center,
- b) Head office: Fenerbahçe University Innovation and Technology Application and Research Center,
- c) Director: Director of the Center,
- ç) Rector: Rector of Fenerbahçe University,
- d) University: Fenerbahçe University,
- e) Board of Trustees: The Board of Trustees of the Center.

PART TWO

Purposes and Fields of Activity of the Center

Purposes of the Center

ARTICLE 5 - (1) The purposes of the Center are as follows:

- a) Transforming knowledge into new and competitive products, creating added value, transferring to industry and commercializing by gathering the university's knowledge on science, innovation and technology transfer under a central structure.
- b) Developing university and industry cooperation.
- c) Offering entrepreneurship trainings for faculty members, students and different segments of the society.
- ç) Ensuring that scientists and industrial enterprises conducting research benefit from national and international research support programs and grant funds.
- d) Increasing knowledge by providing technology transfer at individual, institutional, regional, national and international levels, creating a culture of developing technology and innovative thinking and thus increasing the competitiveness of the country in the international arena.

Fields of activity of the center

ARTICLE 6 - (1) The fields of activity of the Center are as follows:

- a) Strengthening the R&D activities of the university and promoting university-industry cooperation.
- b) Gaining large budget national and international grants to the university.
- c) Offering advisory services on project supports.
- ç) Providing trainings on entrepreneurship, support for projects, intellectual property rights, licensing, organizing national and international meetings such as congresses, seminars, workshops, courses for this purpose, providing certificates or participation certificates to the participants within the framework of the relevant legislation.
- d) Publishing the findings obtained as a result of the research in reports, articles, books, magazines and similar forms.
- e) Ensuring that the information produced based on academic accumulation in the university is used in the business world and especially in industry.
- f) Ensuring the management of the university by developing the intellectual and industrial property portfolio and encouraging academic entrepreneurship.
- g) Managing intellectual and industrial property rights policy.
- ğ) Providing services such as access to national and international project supports, project design, execution, monitoring.
- h) Ensuring the coordination of R&D results by grouping studies, activities and services on commercialization, licensing, corporation, business development and entrepreneurship under one roof.
- ı) Carrying out studies to create an ecosystem based on innovation at the regional level.

PART THREE

Management Bodies and Duties of the Center

Management bodies of the centre

ARTICLE 7 - (1) The management bodies of the Center are as follows:

- a) Director.
- b) Board of Trustees:
- c) Advisory Board:

Director

ARTICLE 8- (1) The Director shall be appointed by the Rector from among the faculty members of the University for a period of three years. The Director whose term of office expires may be reassigned. The Director is responsible to the Rector for the regular execution and development of the Center's work.

(2) Upon the proposal of the Director, one of the faculty members of the University shall be appointed by the Rector as Deputy Director for a period of three years. The Deputy Director shall perform the duties assigned to it by the Director.

(3) When the Director's term of office ends, the Assistant Director's duty automatically ends. When the Director is absent from its duty, its deputy acts as its proxy. If the Director is not in charge for more than six months for any reason, its duty shall end and a new Director shall be appointed in its place in accordance with the same procedure.

Duties of the director

ARTICLE 9 - (1) The duties of the Director shall be:

- a) Representing the center.
- b) Ensuring and auditing that the Center's work is regularly carried out, developed and audited.

c) Calling the Board of Trustees to meet, preparing the agenda of these meetings and chairing them, implementing the decisions of the Board of Trustees.

ç) Preparing the annual activity report of the Center and the annual work program for the following year and to submitting it to the Rector in its approved form.

d) Inviting the Advisory Board for an ordinary and extraordinary meeting.

e) Identifying the needs of the Center and presenting it to the Board of Trustees in a reasoned manner.

Board of Trustees

ARTICLE 10- (1) The Board of Trustees shall consist of a total of seven members, six of whom shall be appointed by the Rector for three years from among the faculty members working at the Director and the University. Members whose term of office expires may be reassigned by the same procedure. A new member shall be appointed by the Rector to complete the remaining period in place of the member whose membership of the Board of Trustees ends before the expiry of the term for any reason.

(2) The Board of Trustees shall be regularly gathered at least once in two months. The Director may call the Board of Trustees for an extraordinary meeting if necessary. The Board of Trustees convenes with absolute majority and decisions are taken with absolute majority of the attendees. In case votes are equal, the vote of the Director shall be deemed to have been taken on its behalf.

Duties of the Board of Trustees

ARTICLE 11 - (1) The duties of the Board of Trustees shall be:

a) Making decisions about the objectives, fields of activity and management of the Center.

b) Discussing and deciding on the annual activity report and annual work program of the Center.

c) Making decisions about research, publication, teaching and other fields of study.

ç) Determining the scientific working groups and commissions to be established within the center and to assign project coordinators when necessary.

d) Preparing the long-term scientific and administrative plan and program of the Center and presenting it to the Rector.

e) Implementing the decisions taken after the approval of the Rector.

Advisory Board

ARTICLE 12- (1) The Advisory Board shall consist of two members from the Faculty of Engineering proposed by the boards of directors of the faculties and one member from other faculties, and at least fifteen maximum fifteen members appointed by the Rector for three years among the faculty members of the University and faculty members of other universities, representatives of public or private institutions and organizations, experts in the field and experts from abroad. They may be re-appointed at the end of their term of office. A new member shall be appointed in the same procedure to complete the remaining period in place of the member leaving its post for any reason.

(2) The Advisory Board shall ordinarily convene once a year under the presidency of the Director without seeking a majority condition. The Director may call the Advisory Board for an extraordinary meeting if deemed necessary.

Duties of the Advisory Committee

ARTICLE 13 - (1) The duties of the Advisory Board shall be:

a) Making recommendations to the Board of Trustees by evaluating the long-term scientific activity plans of the Center.

b) Providing scientific and administrative information, experience and suggestions to the Center in its works.

c) Ensuring communication between the organizations and sectors related to the center.

ç) Making suggestions on other issues brought to the agenda of the Advisory Board by the Director and the Board of Trustees.

PART FOUR
Miscellaneous and Final Provisions

Staff Requirement

ARTICLE 14 - (1) The academic, technical and administrative staff requirement of the Center shall be met by the staff appointed by the Rector in accordance with Article 13 of the Law No. 2547.

Expenditure authority

ARTICLE 15 - (1) The expenditure authority of the Center shall be the President of the Board of Overseers. The President of the Board of Trustees may delegate this power to the Rector or the Director.

Fixtures and equipment

ARTICLE 16 (1) All kinds of tools, fixtures and consumables acquired in the researches supported by the Center are owned by the Center and are used in the realization of the activities of the Center.

The conditions not covered hereunder

ARTICLE 17- (1) In cases where there is no provision in this Regulation; provisions of other relevant legislation shall be applied.

Effectiveness

ARTICLE 18 – (1) This Regulation shall enter into force on the date of its release.

Enforcement

ARTICLE 19. (1) This Regulation shall be enforced by the Rector of Fenerbahçe University.