**FENERBAHÇE UNIVERSITY**

**……………………………………………………… TO THE DIRECTORATE OF THE INSTITUTE**

**…………………………………………………….. TO THE DEAN OF THE FACULTY  
…………………………………** **TO THE VOCATIONAL SCHOOL DIRECTORATE**

I am a student at Fenerbahçe University, enrolled in the ………………………………………… department, with the student ID…………………. I am undertaking mobility at ………………………………………….... in …………………… within the scope of the Erasmus+ Student Mobility for the ……………… semester of the academic year 20…-20…

Due to ……………………………………………………………………………., I would like to make changes to the courses listed in the attached table. I kindly request the acceptance of the listed courses as they appear in the attached table.

Sincerely,

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| --- | --- |
| … / … / 20...  Student Name, Last name:  ……………….  SIGNATURE:  ……………….. | … / … / 20...  Erasmus Departmental/Program Coordinator Name, Last Name:  …………….  SIGNATURE:  …………… |

Annex: Course List

|  |  |  |  |
| --- | --- | --- | --- |
| **Added Courses** | | | |
| **Receiving University** | | **Host University** | |
| **Course Code and Course Name** | **ECTS** | **Course Code and Course Name** | **ECTS** |
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| **Dropped Courses** | | | |
| **Receiving University** | | **Host University** | |
| **Course Code and Course Name** | **ECTS** | **Course Code and Course Name** | **ECTS** |
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Note:

(1) The courses listed in the table must match those in the "change OLA" section of your signed Learning Agreement (OLA) document.

(2) Any changes to courses must be made and approved by the host institution within the first 7 (seven) weeks from the start date of the courses.

(3) After any additions or removals, a total of 30 ECTS credits worth of courses must be selected for the mobility.